

# **Miami-Dade County Wetlands Permitting Program Timelines**

**Miami-Dade County Wetlands Advisory Task Force**

**November 8, 2011**

**Matthew Davis, Chief  
Natural Resources Regulation and Restoration Division  
Permitting, Environment and Regulatory Affairs**

# **Class IV Permitting Program Response Goals**

- **Departmental policy with internal performance measure tracking**
- **Intent of Department is to respond to each submittal in a timely fashion**
- **Response timeline goals assist in evaluating staffing resources**

# Class IV Permitting Performance Goals

PERFORMANCE ITEM	PERFORMANCE GOAL (days)
Completeness Summary (initial review of new permit application)	30
Binding Letter Request	30
Request to Extend Permit	30
Request to Modify Permit	30
Request to Transfer Permit	30
Specialty Plan Reviews	1*
Plat Reviews	7
Zoning Reviews	7
Other Correspondence	30

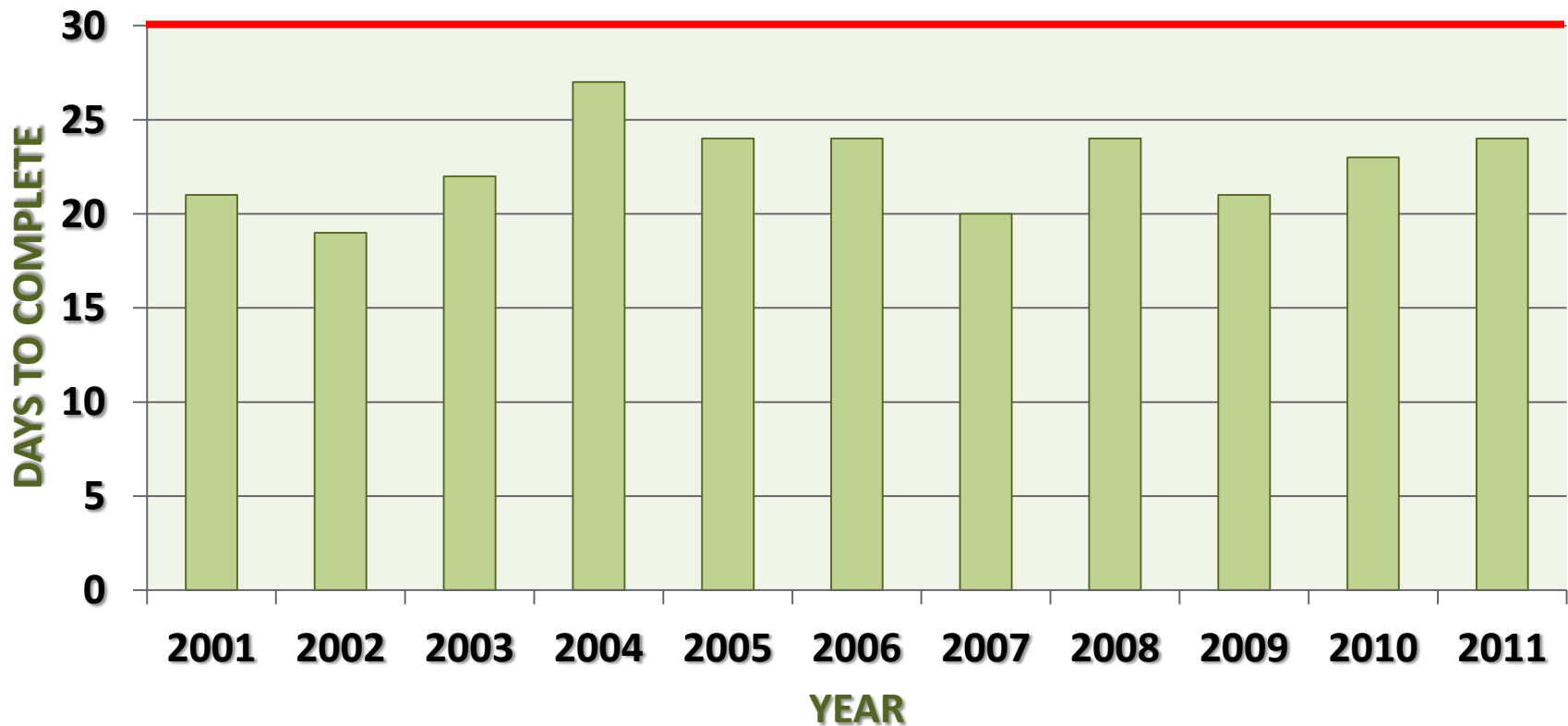
\* As part of overall Departmental review process

# **Class IV Permitting Performance Tracking**

- **Each submittal is logged on date received**
- **Each response is logged on date it is sent**
- **Due dates are tracked through a web based task list**
- **Centralized data compilation is performed monthly**
  - **Number and type of submittals received**
  - **Number and timeline for responses sent**
  - **Percentage of responses meeting goals**

# Class IV Permitting Completeness Summary Response Tracking

CLASS IV COMPLETENESS SUMMARY ANNUAL AVERAGE RESPONSE  
TIMES



# **Miami-Dade County Chapter 24 Process Improvement Concepts**

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# **Class IV Permitting Program Code Changes Currently in Process**

- **Increase projects that would be exempted**
  - **Scientific/Geotechnical Testing**
  - **Temporary impacts associated with media productions**
  - **Removal of exotic vegetation**
  - **Access control (i.e. fencing, boulders, etc.)**
- **Increase projects that may be approved administratively**
- **Develop General Permits for work that tends to be routine**
  - **Pre-approved by the BCC**
  - **Expedited permits**
  - **Lower fees**

# **Class IV Permitting Program Code Changes Currently in Process (cont.)**

- **Revising application signature pages**
- **Streamlining the Zoning approval process**
- **Revising application Engineer Certification letter requirements**
- **Adding allowance for transfer of applications**
- **Simplifying the deactivation process**